

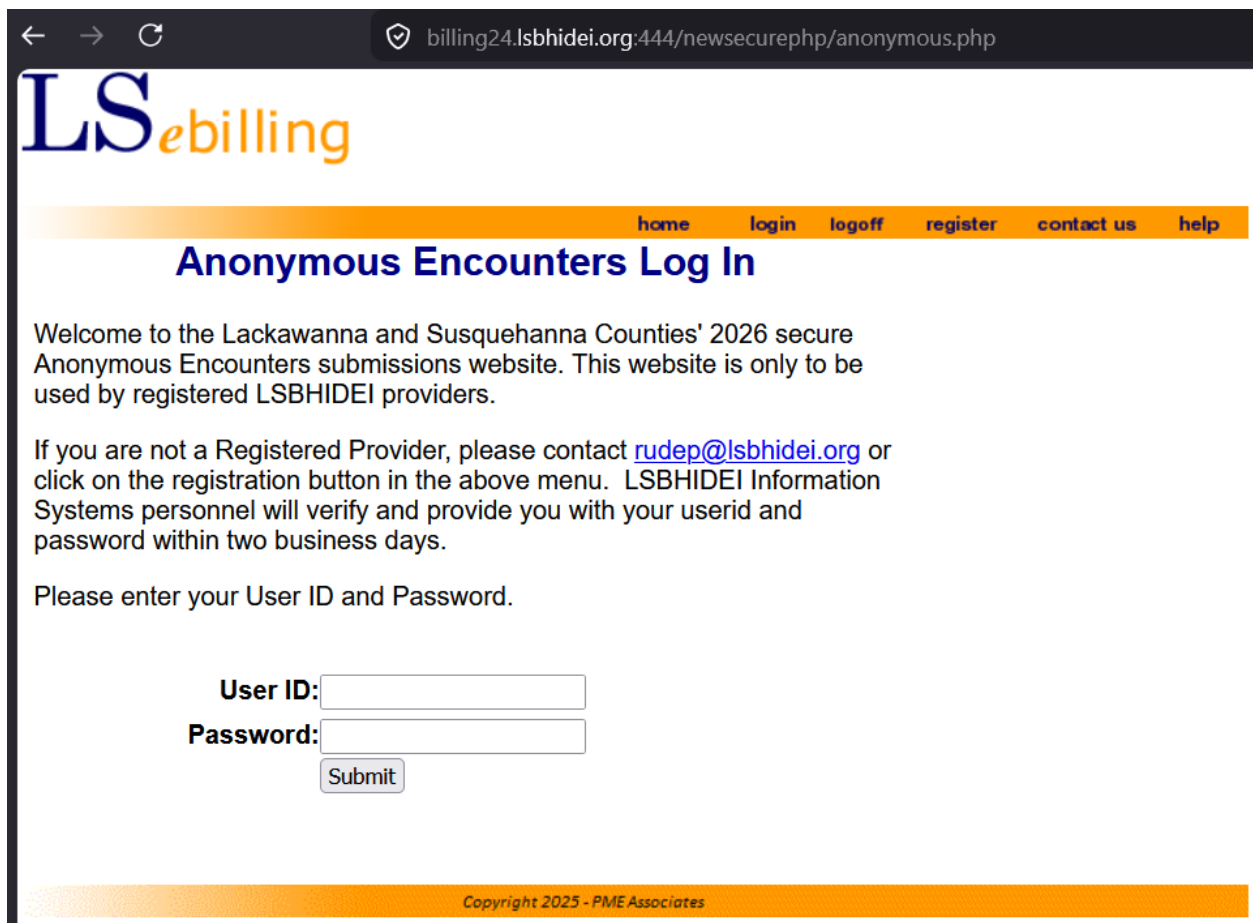
LSBHIDEI - Submitting Anonymous Encounters

Access the Anonymous Encounter Submission page at:

<https://billing24.lsbhidei.org:444/newsecurephp/anonymous.php>

Use the same **username and password** that you use for **LS e-Billing**.

If you need login assistance, contact **Patty Rude** at LSBHIDEI.



The screenshot shows a web browser window with the address bar displaying "billing24.lsbhidei.org:444/newsecurephp/anonymous.php". The page features the "LS ebilling" logo in the top left. A navigation menu at the top includes links for "home", "login", "logout", "register", "contact us", and "help". The main heading is "Anonymous Encounters Log In". Below this, a welcome message states: "Welcome to the Lackawanna and Susquehanna Counties' 2026 secure Anonymous Encounters submissions website. This website is only to be used by registered LSBHIDEI providers." A second message reads: "If you are not a Registered Provider, please contact rudep@lsbhidei.org or click on the registration button in the above menu. LSBHIDEI Information Systems personnel will verify and provide you with your userid and password within two business days." The login section prompts the user to "Please enter your User ID and Password." and includes two input fields: "User ID:" and "Password:". A "Submit" button is positioned below the password field. The footer of the page contains the text "Copyright 2025 - PME Associates".

Step 1: Select Reporting Period and Service

After logging in:

1. Select the appropriate **Month** and **Year**.
2. Choose the applicable **Site Code/Service**.
3. Click **Select SiteCode Service**.

Once selected, the system will generate:

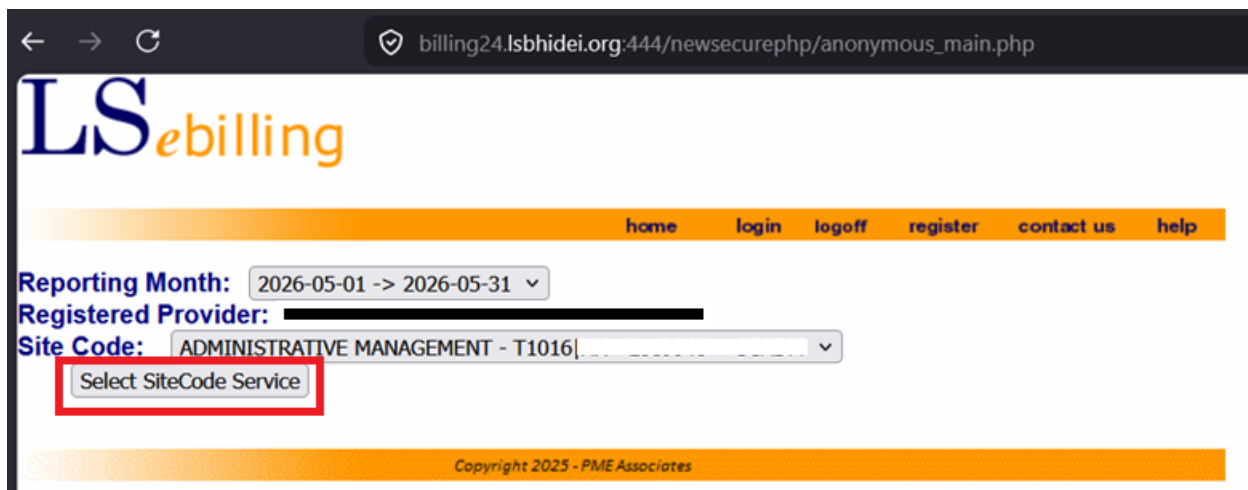
- An Anonymous Encounter submission form
- An Encounter Summary
- A Recent Submissions history

Changing the Billing Month

To submit encounters for a different month:

1. Change the reporting **Month** and/or **Year**.
2. Click **Select SiteCode Service** again.

The form and summary information will refresh based on the selected reporting period.



The screenshot shows a web browser window with the URL `billing24.lsbhidei.org:444/newsecurephp/anonymous_main.php`. The page features the **LS ebilling** logo and a navigation menu with links for `home`, `login`, `logout`, `register`, `contact us`, and `help`. The main content area includes the following fields:

- Reporting Month:** A dropdown menu showing the range `2026-05-01 -> 2026-05-31`.
- Registered Provider:** A dropdown menu with a blacked-out selection.
- Site Code:** A dropdown menu showing `ADMINISTRATIVE MANAGEMENT - T1016`.
- Select SiteCode Service:** A button highlighted with a red border.

The footer of the page contains the text `Copyright 2025 - PME Associates`.

County Selection

Select the appropriate **County** from the available dropdown list before entering encounter information.

Entering Units and Counts

- Units and counts must be entered as **positive or negative whole numbers (integers)**.
 - Decimal values are not allowed.
 - Leaving a field blank is acceptable and will be treated as **0**.
-

Verification Requirement

Before submitting, you must check the confirmation box verifying that:

- The service is correct.
- The procedure code is correct.
- The modifier is correct.
- The location is correct.

Anonymous Encounters Submission for [REDACTED]

Billing Month:	2026-05
County:	Lackawanna ▾
Units of Service:	<input type="text"/>
Male above 21:	<input type="text"/>
Male under 21:	<input type="text"/>
Female above 21:	<input type="text"/>
Female under 21:	<input type="text"/>

I verify the above encounters are for the service: EMERGENCY SERVICES - H0046|ET - Loc0049 -- SCEMS

The following sections will automatically update for the selected Site Code:

- Encounter Summary
- Recent Transaction History

Encounter Summary for [REDACTED]

YearMonth	County	Units of Service	Male above 21	Male under 21	Female above 21	Female under 21
2026-04	Susquehanna	10	1	1	1	1
2026-04	Lackawanna	15	0	3	4	5
2026-05	Lackawanna	3	3	0	0	0

Recent Submissions: [REDACTED]

User	Submitted	YearMonth	County	Units of Service	Male above 21	Male under 21	Female above 21	Female under 21
scc_test	2026-06-12 09:52:54	2026-05	Lackawanna	3	3	0	0	0
scc_test	2026-06-12 09:11:21	2026-04	Lackawanna	-5	-2	0	0	0
scc_test	2026-06-12 09:10:32	2026-04	Susquehanna	10	1	1	1	1
scc_test	2026-06-12 09:09:18	2026-04	Lackawanna	20	2	3	4	5

Need Assistance?

If you experience any issues with submitting anonymous encounters, please contact the **LS Fiscal Office** for support.